JUDICIAL BRANCH CERTIFICATION COMMISSION
MINUTES OF THE MEETING
Third Court of Appeals, Price Daniel, Sr. Building
209 W. 14th Street, Room 101
Austin, Texas 78701
Friday, August 7, 2026
(10:00 a.m. Until Adjournment)

Judge Victor Villarreal, Commission Chair, called the meeting to order at 10:01 a.m., on Friday, August 7, 2026. Other members present were Judge Terence Davis; Judge Glen Harrison; Judge David Jahn; Don Ford; Mark Blenden; Ann Murray Moore; and Velma Arellano. Judge William Sowder was in attendance via Zoom.

Staff members present were Ron Morgan, Commission Director; Sheryl Jones, Commission Deputy Director; Scott Gibson, Commission General Counsel; Veena Mohan, Prosecuting Attorney; Melinda Saucedo, Compliance Manager; Amy Smith, Investigator; Kanesha Daniels, Investigator; Tyees Holcombe, Judicial Regulatory Assistant; and Brian Keenan, Criminal History Specialist.

Complaint review committee members in attendance were Tim Quinn, Process Servers Complaint Review Committee, and Kelly Hanna, Court Reporters Complaint Review Committee.

Agenda Item III. Opening Remarks

Mr. Morgan provided an update regarding the increase in complaints and applications received for FY 2026. Mr. Morgan announced Ms. Daniels' resignation and expressed gratitude for her service with the Commission. Judge Villarreal thanked the staff and Commission members.

Agenda Item IV. Public Comment

Steve Bresnen, speaking on behalf of the Texas Court Reporters Association, provided public comment regarding legislation the Association anticipates proposing during the 90th legislative session.

Agenda Item V. Approval of Prior Meeting Minutes

Judge Harrison moved and Ms. Arellano seconded to approve the minutes of the May 1, 2026 Commission meeting. The motion carried.

Agenda Item VI. Commission Disciplinary Actions by Default

Mr. Blenden moved and Ms. Murray Moore seconded the motion to issue default orders in the following matters. The motion carried.

Process Servers Certification

A. In the Matter of Toyin Akinnibosun, Cause No. 0762

The Commission voted to permanently revoke the respondent's process server certification, effective the date of the Final Order, and assessed an administrative penalty of $1,000 due no later than 12 months after the date of the Final Order.

B. In the Matter of Michelle Banchs, Cause No. 0878

The Commission voted to suspend the respondent's process server certification, effective the date of the Final Order, for a period of 6 months, and assessed a $600 administrative penalty due no later than 6 months after the date of the Final Order.

C. In the Matter of Ganiyat Arowona, Cause No. 0988

The Commission voted to reprimand the respondent and assessed a $100 administrative penalty due no later than 6 months after the date of the Final Order.

D. In the Matter of Ganiyat Arowona, Cause No. 1007

The Commission voted to permanently revoke the respondent's process server certification, effective the date of the Final Order, and assessed an administrative penalty of $600 due no later than 6 months after the date of the Final Order.

Court Reporters Certification

E. In the Matter of Kelly Kelly, cause No. 0799

The Commission voted to reprimand the respondent and assessed a $100 administrative penalty due no later than 6 months after the date of the Final Order.

Agenda Item VII. Agreed Final Orders - Acceptance by Respondents of Penalty and Sanction

Mr. Blenden moved and Ms. Arellano seconded the motion to approve the Agreed Final Order in the following matter. The motion carried.

Process Servers Certification

A. In the Matter of Moses Daniel, Cause No. 0868

The Commission voted to reprimand and require the respondent to successfully complete a 7-hour precertification civil process service education course no later than 6 months after the date of the Final Order.

Agenda Item VIII. Commission Approval of Committee's Recommendation to Dismiss

Ms. Arellano moved and Judge Jahn seconded the motion to accept the Court Reporters Complaint Review Committee's recommendation to dismiss the following matter. The motion carried.

Court Reporters Certification

A. In the Matter of Cause 0782

Agenda Item IX. Approval of Settlement Agreements

Mr. Blenden moved and Ms. Arellano seconded the motion to approve the Settlement Agreements in the following matters. The motion carried.

Process Servers Certification

A. In the Matter of Voke Obi, Cause No. 0892

The Commission voted to permanently revoke the respondent's process server certification, effective the date of the Final Order.

Court Reporters Certification

B. In the Matter of Deborah Quarles, Cause No. 0838

The Commission voted to reprimand the respondent.

C. In the Matter of Amy Russell, Cause No. 0846

The Commission voted to reprimand the respondent.

D. In the Matter of Angela Ralston, Cause No. 0904

The Commission voted to reprimand the respondent and assessed a $100 administrative penalty due no later than 6 months after the date of the Final Order.

E. In the Matter of Janet Dugger, Cause No. 0910

The Commission voted to reprimand the respondent.

Agenda Item X. Administrative Dismissal of Complaints

Mr. Blenden moved and Ms. Murray Moore seconded the motion to ratify the administrative dismissals in the following matters. The motion carried.

Process Servers Certification

No Misconduct:

A. In the Matter of Cause No. 0795
B. In the Matter of Cause No. 0811
C. In the Matter of Cause No. 0839
D. In the Matter of Cause No. 0858
E. In the Matter of Cause No. 0874
F. In the Matter of Cause No. 0875
G. In the Matter of Cause No. 0877
H. In the Matter of Cause No. 0881
I. In the Matter of Cause No. 0882
J. In the Matter of Cause No. 0884
K. In the Matter of Cause No. 0894
L. In the Matter of Cause No. 0896
M. In the Matter of Cause No. 0919
N. In the Matter of Cause No. 0924
O. In the Matter of Cause No. 0928
P. In the Matter of Cause No. 0930
Q. In the Matter of Cause No. 0932
R. In the Matter of Cause No. 0933
S. In the Matter of Cause No. 0939
T. In the Matter of Cause No. 0942
U. In the Matter of Cause No. 0944

Outside of the Commission's Jurisdiction:

V. In the Matter of Cause No. 0898

Court Reporters Certification

No Misconduct:

W. In the Matter of Cause No. 0890
X. In the Matter of Cause No. 0895
Y. In the Matter of Cause No. 0911
Z. In the Matter of Cause No. 0925
AA. In the Matter of Cause No. 0937
BB. In the Matter of Cause No. 0938

Agenda Item XI. Administrative Dismissal of Complaints and Requests for Reconsideration

Court Reporters Certification

A. In the Matter of Cause No. 0893
This matter was called by the Chair and no one was present in the online waiting room to speak regarding the request for reconsideration. The Director presented the reasons for the administrative dismissal. Ms. Arellano moved and Ms. Murray Moore seconded the motion to ratify the administrative dismissal. The motion carried.

B. In the Matter of Cause No. 0926
C. In the Matter of Cause No. 0927
These matters were called by the Chair. While the complainant was present in the online waiting room earlier in the meeting, at the time the matters were called, the complainant was not there. The Director presented the reasons for the administrative dismissal. Ms. Arellano moved and Mr. Ford seconded the motion to ratify the administrative dismissal. The motion carried.

Guardianship Certification

D. In the Matter of Cause No. 1047
This matter was called by the Chair and there was no one present in the online waiting room to speak regarding the request for reconsideration. The Director presented the reasons for the administrative dismissal. Ms. Arellano moved and Judge Jahn seconded the motion to ratify the administrative dismissal. The motion carried.

Agenda Item XII. Surrender of Process Server Certification

Mr. Blenden moved and Ms. Arellano seconded the motion to accept the permanent surrender in the matter below as resolution to the complaint. The motion carried.

A. In the Matter of Oluwole Dada, Cause No. 0835

Agenda Item XIII. Request for Reconsideration of Denial of Applications - CLOSED SESSION

The Commission convened in closed session at 10:25 a.m. and reconvened in public session at 11:19 a.m. The Commission considered the applicants' requests for reconsideration of the Director's denial of the

applicants' process server certification initial applications. S. Carl and C. Conley were present.

A. S. Carl
Following discussion, as to Item XIII A., Mr. Ford moved and Ms. Arellano seconded a motion to reverse the Director's denial. The motion failed by a vote of 3 to 5.

B. C. Conley

C. T. Hodges

There were no other motions to reverse or otherwise alter the Director's denial of the applicants' initial applications, thereby allowing the Director's denials to remain in effect.

Agenda Item XIV. Requests to Extend/Renew the Provisional Guardian Certification Period

Mr. Ford moved and Judge Harrison seconded the motion to extend the applicants' provisional guardianship certifications for 2 years. The motion carried.

A. Jovie Kimbo

B. Charles Steward

The Commission recessed from 11:30 a.m. until 11:36 a.m.

Recall of Agenda Item XI. B. & C. Administrative Dismissal of Complaints and Requests for Reconsideration

B. In the Matter of Cause No. 0926

C. In the Matter of Cause No. 0927

The Chair recalled these items after being advised by staff that the complainant was present and available. Judge Davis moved and Judge Sowder seconded the motion to reopen the matters for reconsideration. Judge Davis and Judge Sowder voted on the prevailing side of the prior vote to resolve these matters. The motion failed by a vote of 3 to 5 accordingly the previously adopted motion to ratify the administrative dismissal remained in effect.

Agenda Item XV. Administrative Matters Relating to the Commission

The Commission Director provided information only on item A, and no vote was necessary.

A. Implementation of Supreme Court of Texas amendment to Commission Rule 3.1, Initial Applications

B. Proposed Amendments to Standardized Process Server Curriculum
Mr. Blenden moved and Ms. Murray Moore seconded the motion to approve the proposed amendments. The motion carried.

The Commission Director provided information only on items C-F, and no vote was necessary.

C. Update on Court Recording Study

D. Update on Alzheimer's Training Video

E. Update on Office of Court Administration's Supported Decision-Making Study (related to Guardianships)

F. Update on Commission and Subcommittee Memberships and Related Items

G. Commission Meeting Dates
   1. Next Commission Meeting & Proposed Meeting Dates for FY 2027
      a. Friday, November 6, 2026 (Next Commission Meeting)
      b. Friday, February 5, 2027
      c. Friday, May 7, 2027
      d. Friday, August 6, 2027

Judge Davis moved and Judge Jahn seconded the motion to approve the Commission's meeting dates for FY 2027. The motion carried.

H. Update on Previously Approved Revisions to JBCC Rules, Fees, and Code of Ethics Related to Process Servers and Process Server Examination
The Commission Director provided the Commission with an update on previously approved revisions, including public comments received since the Commission's approval. He recommended that the Commission consider further revisions to the Commission's Rules related to the examination requirement, presenting information regarding the correlation between complaints and disciplinary action and the length of service of process servers , as well as language related to the effective date. Mr. Blenden moved and Judge Jahn seconded the motion to approve the revised language. The motion carried. Judge Harrison amended the motion and Ms. Arellano seconded to allow counsel to correct any typographical or non-substantive items requiring language clean up. The amended motion carried.

Agenda Item XVI. Closing Remarks

The Commission Director thanked the members for their service. Judge Villarreal and Ms. Arellano thanked the staff for their work.

Agenda Item XVII. Adjournment

Mr. Ford moved and Ms. Arellano seconded the motion to adjourn the meeting. The motion carried and the meeting was adjourned at 12:09 p.m.

Victor Villarreal

Judge Victor Villarreal, Chair

11/6/2026

Date