

OCA MSJ Reporting Workbook Sample Entries

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
Spreadsheet for resource purposes only. Not for OCA report submission. Results are not guaranteed, users are advised to verify.					Withdrawn, Dismissed, Denied or Otherwise Disposed Prior to Date of Hearing/ Consideration or Deactivating Event Filed* (Enter Y or N) NOTE: Do not report.									Revised October 2026 NOTE: "Pending" means Setting Date and/or Ruling File Date are not entered and compliance tracking is not complete. *See MSJ Report Worksheet Instructions for examples of deactivating events filed prior to date of hearing/consideration and other dispositions. MSJ TRACKING NOTES (Clerk may use this column for tracking notes, e.g., movant name if multiple MSJs are filed in the same case, etc.)
Court Type	Court ID	Court Name	Cause No.	MSJ File Date NOTE: Enter file date of each MSJ, even if multiple filed in same case.		Court Setting Due Date	Court Setting Date NOTE: Enter date Court setting is made; if not set, leave blank.	Court Setting Requirement met? (Y/N)	Date of Oral Hearing or Consideration on Submission	Judgment/ Ruling Due Date	Judgment/ Ruling File Date	Ruling Requirement met? (Y/N)	ALL REQUIREMENTS MET	
County	777777777	County Court at Law	12222	3/9/2026	N	6/8/2026	5/29/2026	Y	6/4/2026	9/2/2026	9/9/2026	N	N	"Y" in column I = Court Setting Date compliance
County	777777777	County Court at Law	12223	8/12/2026	N	11/10/2026		Pending					Pending	Overall compliance = "Pending" because court setting due date is future date
District	444444444	4th District Court	13456	5/14/2026	Y	N/A		N/A					N/A	"Y" in column F stops MSJ report tracking
District	222222222	22nd District Court	54321	6/11/2026	N	9/9/2026	9/15/2026	N	9/25/2026	12/28/2026	10/13/2026	Y	N	Overall compliance = "N" because court setting date was past due
County	333333333	County Court at Law	65432	5/11/2026	N	8/10/2026	6/22/2026	Y	8/28/2026	11/30/2026		Pending	Pending	Judgment Ruling/Due date is Thanksgiving, formula populated next business day
District	444444444	4th District Court	76543	5/14/2026	N	8/12/2026	6/17/2026	Y	6/29/2026	9/28/2026	9/18/2026	Y	Y	Overall compliance = "Y" because court setting date and ruling file date are compliant
County	555555555	County Court at Law	87654	5/28/2026	N	8/26/2026	7/6/2026	Y	8/10/2026	11/9/2026	11/18/2026	N	N	Overall compliance = "N" because ruling filed past due date
District	888888888	8th District Court	98765	6/22/2026	N	9/21/2026	8/4/2026	Y	9/14/2026	12/14/2026		Pending	Pending	Court setting in compliance, ruling not yet due so overall compliance = "Pending"