



OFFICE OF COURT ADMINISTRATION

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Administrative Director

Effective September 1, 2025, SB 293 (89th Texas Legislature, Regular Session) added [Section 23.303](#) of the Government Code (**Procedures Related to Motions for Summary Judgment; Annual Report**) requiring the clerk of a business, district, or statutory county court to report each court's compliance with prescribed timelines to the Office of Court Administration (OCA) not less than once per quarter.

The reporting requirements are effective **March 1, 2026**, as prescribed under Supreme Court [Rule 166a](#) of the Texas Rules of Civil Procedure. These reports shall be submitted to OCA on the 20th of the month following the end of a quarter. The first report, covering FY 2026 Q3 (March – May 2026), will be **due by September 20, 2026**, along with FY 2026 Q4 (June – August). All future reports are due after each quarter.

These new reports will require a collective effort from the courts and clerk offices to produce the data that is required to be submitted to the OCA. Data collection will be determined by local procedures.

OCA will be hosting multiple webinars to review the reporting requirements and answer questions. All webinars will be recorded. Webinars are scheduled by stakeholder group:

Stakeholder	Webinar	Link
Judges and Court Coordinators	Wednesday, April 8, 2026 @ 11:00am CST	Zoom Webinar Link
Clerk and Clerk Office Staff	Friday, April 10, 2026 @ 11:00am CST	Zoom Webinar Link
Case Management System Vendors	Wednesday, April 15, 2026 @ 11:00am CST	Via Email

The resources below can be found at:

<https://www.txcourts.gov/reporting-to-oca/district-county-court-level-reporting/motion-for-summary-judgment/>

- Reporting Instructions and Guidance
- Flowchart
- Sample Timeline

OCA is currently working on the submission process for these new reports and will send out notification as soon as that is ready.

Thank you for your time and attention. We understand it will take time to implement procedures at the local level to capture these new requirements, and we are here to support and respond to questions.

Sincerely,
Data & Research Division
Texas Office of Court Administration