

# Before the Presiding Judges of the Administrative Judicial Regions

## Per Curiam Rule 12 Decision

**APPEAL NO.:** 26-001

**RESPONDENT:** Travis County Civil Court Administration

**DATE:** February 18, 2026

**SPECIAL COMMITTEE:** Judge David L. Evans, Chairman; Judge Ben Woodward; Judge Ana Estevez; Judge Robert Trapp; Judge Sid Harle

Petitioner sought from the Travis County District Clerk various records in connection with a certain case moving through the Travis County Family Court, including judicial assignment logs, scheduling notes and other calendaring information, internal communications regarding settings or case management, and other information reflecting hearing management. Petitioner's request was rerouted to Respondent, which denied Petitioner's request. Respondent explained to Petitioner that, because the records in question were created in connection with a matter before a court and related to the court's adjudicative function, the records were not "judicial records" subject to disclosure under Rule 12. Petitioner then filed this appeal, arguing that the records were "mechanical and administrative acts necessary to operate the judiciary" that were distinct from "adjudicative" acts. In its appeal, Petitioner requested a clarification of "whether judicial assignment and reassignment records constitute administrative records subject to Rule 12 disclosure[.]" Respondent did not submit a response to the petition.

The threshold issue in a Rule 12 appeal is whether the requested records are "judicial records" as defined by Rule 12.2(d). A "judicial record" subject to Rule 12 is one that is "made or maintained by or for a court or judicial agency in its regular course of business *but not pertaining to its adjudicative function*, regardless of whether that function relates to a specific case. A record of any nature created, produced, or filed *in connection with any matter that is or has been before a court* is not a judicial record." (Emphasis added.) Rule 12.2(d). Several Rule 12 decisions have concluded that records related to a court's administration of cases pertain to a court's adjudicative function. *See* Rule 12 Decision Nos. 09-006, 17-018, 19-016, 19-026, 22-013. In the instant appeal the records sought by Petitioner pertain to the court's adjudicative function *and* relate to a specific case moving through the Travis County Family Court. Thus, the records are not a "judicial records" as defined by Rule 12.2(d) and are not subject to Rule 12.

Because the records at issue are not judicial records under Rule 12, we can neither grant the petition in whole or in part nor sustain the denial of access to the requested records. Accordingly, the petition is dismissed.