



FIFTEENTH COURT OF APPEALS

Reporter's Record Status Report / Request for Extension of Time

Appellate Case Number: _____ Trial Court Case Number: _____

You are expected to file the reporter's record by the original due date. *See* Tex. R. App. P. 35. If it is determined that the due date may not be met, please advise the Clerk of this Court immediately in writing, stating the reason and the due date by which the record will be filed. Generally speaking, for good cause shown, the Court will grant no more than two extensions from the original record due date, each extension not to exceed 30 days in regular appeals and 10 days in accelerated appeals for a total period not to exceed 60 days in regular appeals and 20 days in accelerated appeals. *See* Tex. R. App. P. 35.3(c).

Status Report

- ☐ The appellant has paid for the record or made arrangements to pay for the record.
- ☐ A request for the record has not been made.
- ☐ The trial court has ordered that the record be prepared.
- ☐ The parties have filed an agreed statement of the case. *See* Tex. R. App. P. 34.3.
- ☐ No record was taken.
- ☐ The appellant has **not** paid or made arrangements to pay for the record.
- ☐ The appellant has only made partial payment for the record.
- ☐ The appellant is entitled to the record without payment of costs.
- ☐ I am not the court reporter or the only court reporter.
 - The correct reporter is _____.
 - The others are _____.
 - Other: _____.

Extension Requested (fill out if required for any reason other than payment)

The reporter's record in the above-referenced case is/was due _____
(current due date). I have been unable to complete the record and respectfully request that the Court grant an extension to _____.
Reason/Comments: _____.

Court Reporter's Contact Information

Printed Name/Signature: _____
Address: _____
Email Address: _____
Phone Number: _____

*You may use /s/ and your name typed or print and sign the form. The form should be submitted as a PDF via the Texas Court Reporters Record Submission Portal.