

## GUARDIANSHIP CERTIFICATION ADVISORY BOARD

### Minutes of Meeting

Virtual Meeting Conducted by Zoom

205 W. 14<sup>th</sup> Street

Austin, Texas 78701

Tuesday, October 15, 2024

(1:00 p.m. Until Adjournment)

The meeting of the Guardianship Certification Advisory Board was called to order by Judge Gladys Burwell, acting as the presiding officer, at 1:07 p.m. Judge Gladys Burwell, Chris Wilmoth, Jason Armstrong, and Leonard James attended by Zoom. Jamie MacLean was not present. The staff members present were Jeff Rinard, Scott Gibson, Veena Mohan, Melinda Saucedo, Tyees Holcombe, Amy Smith and Kanessa Daniels.

Jeff Rinard, Director, provided the board with updates related to guardianship. He spoke at the Texas Guardianship Association conference. There were approximately 200 members in attendance. JBCC is continuing to work on training for guardianship. In closing he thanked the members of the board and for their guidance throughout the years.

The Board reviewed and voted to approve the minutes from the May 14, 2024, Guardianship Certification Advisory Board meeting.

Jeff Rinard introduced Agenda Item IV, amendments to Certified Guardians Code of Ethics and Minimum Standards for Guardianship Services. This was approved some time ago; however, a minor edit was identified that needs to be reviewed by the board before being presented to the Commission. Veena Mohan outlined changes previously made and presented one minor edit to include "in writing" to section 19(b). Upon proper motion and second, the board approved the proposed change.

Veena Mohan introduced Agenda Item V, Sanction Matrix. Melinda Saucedo explained the rationale behind how the staff chose the proposed sanctions for certain violations in response to the board's questions about the decision-making process. The staff's proposals were informed by disciplinary cases, their outcomes, and the history of the board's recommendations. The board considered the proposed sanctions and discussed creating a task force for ongoing refinement of the Sanction Matrix after it is in effect. Upon proper motion and second, the board voted 3-1 to approve the proposed changes to Sanction Matrix.

There were no public comments.

The meeting was adjourned at 1:54 p.m.



The Honorable Judge Gladys Burwell  
Presiding Officer

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Date