

**COMPLAINT REVIEW COMMITTEE
OF THE
PROCESS SERVER CERTIFICATION ADVISORY BOARD
Meeting Agenda
(Virtual Meeting Conducted by ZOOM)**

Office of Court Administration
Tom C. Clark Building
205 W. 14th Street
Austin, Texas 78701
Thursday, December 19, 2024
(10 a.m. Until Adjournment)

The Process Server Complaint Review Committee will convene as posted to deliberate and take formal action, if necessary, on the following agenda items.

This meeting will be held by Zoom and can be viewed on YouTube on the Texas Court Channel at <https://www.youtube.com/@TexasCourts>

Participants will be placed in virtual waiting room until their matter is before the Committee.

- I. Call to Order; Roll Call and Certification of Quorum
- II. Opening Remarks from Chair and Director
- III. Complaints
 - A. In the Matter of Taiwo Osibanjo, Cause No. 0612
 - B. In the Matter of Reginald Morgan, Cause No. 0624
 - C. In the Matter of Denise Biggs, Cause No. 0627
 - D. In the Matter of Denise Biggs, Cause No. 0670
 - E. In the Matter of Eduardo Aguirre, Cause No. 0631
 - F. In the Matter of Gabriel Hasbun, Cause No. 0635
 - G. In the Matter of Byron McDuffie, Cause No. 0642
- IV. Selection of Complaint Review Committee Member to Attend JBCC Meeting (February 7, 2025)
- V. Future Meetings (TBD)
- VI. Public Comment *Comments will be limited to no more than three minutes*
(Please email public comment with your name and phone number to compliance@txcourts.gov by 5:00 p.m. on December 18, 2024 with “Public Comment” noted in the subject line).

VII. Adjournment

A quorum of the Process Servers Advisory Board serves on the Complaint Review Committee. A quorum of the Board meets as a Committee and deliberates on matters on the agenda before the Committee.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services, or special accommodations are requested to contact Tyees Holcombe at 512/475-4368 or compliance@txcourts.gov five (5) working days prior to meeting so appropriate arrangements can be made.