

APPLYING FOR INITIAL CERTIFICATION IN THE ONLINE SYSTEM

The screen prints below reflect how to apply initial certification in the online system.

* Go to your program's home page

Note: you'll see the [Guide to Using the Online System \(pdf\)](#), and other slide shows as well.

Click on the big, red button to “Access the JBCC Certification, Registration & Licensing System”

JBCC Online Certification, Registration & Licensing System

Important:




If you get a message saying your data already exists in the online system, **do not create another profile**. If you do not recall your login credentials, please do one of the following:

1. Click the “**Forgot Login/Password**” link and follow the instructions accordingly, or
2. Contact us at guardians@txcourts.gov so a licensing specialist can assist you.



← Click Here

Online System Resources

- [Guide to Using the Online System \(pdf\)](#) 
- [Watch How to Apply for Renewal- Slideshow \(pdf\)](#) 
- [Watch How to Apply for CE Approval Online-Slideshow \(pdf\)](#) 

In the System, **click the tab for your program.** (i.e., court reporters, guardians, court interpreters, or process servers)

Online Certification and Licensing System

USER LOGIN

Login Name

Password

[Forgot Login/Password](#)

Password is case sensitive.

Guardians Court Reporters Process Servers Court Interpreters

SITE LINKS

To Search for Certified Guardians or Guardianship Programs: [Click Here](#)

To search for an approved Continuing Education Course for Guardian: [Click Here](#)

For any questions please contact us at guardians@txcourts.gov. For more information, please [Click Here](#)

Mandatory Guardianship Registration

Who Should Register?

- Court-Appointed Family Member/Friend Guardian
- Proposed Guardian Seeking Appointment
- Attorney Representing a Guardian
- There is not a fee for Guardianship Registration. If you are asked to pay a fee, please be advised that is not the correct application and you must withdraw it.

Register a Guardianship: [click here.](#)

Professional Certified Guardians

Become a Certified Guardian: [click here.](#)

Current JBCC Certified Guardians

Create a profile and user login: [click here.](#)

Guardianship Program

Register a Guardianship Program: [click here.](#)

Continuing Education Course Provider

Request course approval: [click here.](#)

In the “Professional Certified Guardians” section, click on the “Click Here” link.

Online Certification and Licensing System

USER LOGIN

Login Name

Password

[Forgot Login/Password](#)

Login

Password is case sensitive.

SITE LINKS

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Guardians

Court Reporters

Process Servers

Court Interpreters

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Professional Certified Guardians

Become a Certified Guardian: [click here.](#) ← **Click Here**

Current JBCC Certified Guardians

Create a profile and user login: [click here.](#)

Guardianship Program

Register a Guardianship Program: [click here.](#)

Continuing Education Course Provider

Request course approval: [click here.](#)

First, you must create your online profile.

On the “**Initial User Registration**” page, **complete all fields with a red asterisk by them.** These are required fields:

- Your legal name (no nicknames)
- Your DOB
- Your Mailing Address
- Your phone number
- Your email address

In the “**Online Account Information**” section, you must:

- **Enter a login name**
- **Enter (i.e., create) a password.**

Click “Register” to start the application process.



Texas Office of Court Administration
Judicial Branch Certification Commission (JBCC)



Initial User Registration - Guardians

Fields marked with asterisk (*) are required.

Personal Information

Must provide full legal name stated on your government issued identification card or driver's license. Preferred or Nicknames are not permissible.

Last Name * Wolverine First Name * Logan Middle Name

Suffix

DOB * 01/01/1970

Individual Mailing Address

Country * United States

Address * 123 Xavier Cove Apt/Unit/etc.

City * San Antonio State/Province * TEXAS

Zip * 78232

County * BEXAR

Primary Phone # - Ext * 210-555-5555

Alternate Phone # - Ext

Fax

Primary E-mail * guardians@txcourts.gov Alternate E-mail

Online Account Information

Login Name * Thewolverine

Password *

Re-type Password *

Password is case sensitive and must be at least 8 characters long including: 1 upper case letter, 1 lower case letter, 1 number, and 1 special character.

← Click Here

On the “Preliminary Step” page, select your certification type: Certified Guardian (*i.e., fully certified*), or Provisional Guardian, then **click “Next”**:

Welcome LOGAN WOLVERINE | Home | Logout

Preliminary Step

Fields marked with asterisk (*) are required.

Application Type *

Which application would you like to apply for?

- Application for New Guardian Certification (First Time Applicant)

Certifications *

Please review all endorsements before submitting, if applicable.

- | | | |
|--|---------------|--|
| <input type="radio"/> CERTIFIED GUARDIAN | Endorsement | N/A |
| <input type="radio"/> PROVISIONAL GUARDIAN | Endorsement * | <input type="checkbox"/> PROVISIONAL CERTIFICATION |

Reset

Next ← Click Here

Select →
one of
these 2
options.

Personal Information tab:

For “**Fee Waiver Criteria**”, select:

- Military Applicant, or
- HHSC Applicant, or
- Not Applicable (if you’re not an eligible military applicant nor are you employed by HHSC. See requirements below).

Fee Waiver Requirements for Military Applicants (must meet 1 of the 2 below):

1. Hold a current professional guardianship certification issue by another state with requirements substantially equivalent to Texas, or
2. Held a TX professional guardianship certification within 5 years preceding the date of your application.

Skip the Fingerprint question, as first-time applicants will not have been fingerprinted for the JBCC yet. You’ll get fingerprint instructions via automated email after your application is submitted to us. *Check your inbox (and spam folder) for this correspondence.*

Click “**Next**”

Requested Certification(s) : CERTIFIED GUARDIAN

Personal Information — Address Information — Education Detail — Additional Information — Questions — Attestation

Please review information for accuracy. << Back Next >>

Personal Information

Must provide full legal name stated on your government issued identification card or driver’s license. Preferred or Nicknames are not permissible.

Last Name *	<input type="text" value="WOLVERINE"/>	First Name *	<input type="text" value="LOGAN"/>	Middle Name	<input type="text"/>
Suffix	<input type="text"/>				
DOB *	<input type="text" value="01/01/1970"/>				
Gender	<input type="text"/>				
Fee Waiver Criteria *	<input type="text"/>				

Background Check information

You must obtain criminal history record by submitting you fingerprint to the Department of Public Safety for Texas and FBI criminal history search. The result of searches will be sent directly to the commission. After your application is submitted, you will receive the form via an automated email. Check your inbox (and spam folder) for this email.

How are you planning to complete the Background check process? * Fingerprint through IdentoGO

If already fingerprinted for JBCC, please tell us the date when you were fingerprinted?

Reset

<< Back Next >>

←
Click Here

Address Information tab: Complete all fields with a red asterisk, then click **Next** on the screen below.

Requested Certification(s) : CERTIFIED GUARDIAN

Personal Information

Address Information

Education Detail

Additional Information

Questions

Attestation

Please review Address Information for accuracy.

<< Back

Next >>

Individual Mailing Address

Copy From

Country *	United States			Apt/Unit/etc.	
Address *	123 XAVIER COVE			Zip *	78232
City *	SAN ANTONIO	State/Province *	TEXAS	Alternate Phone # - Ext	
County *	BEXAR	Primary Phone # - Ext *	210-555-5555	Alternate E-mail	
Fax		Primary E-mail *	GUARDIANS@TXCOURT!		

Home Address

Copy From

Country *	United States			Apt/Unit/etc.	
Address *	123 XAVIER COVE			Zip *	78232
City *	SAN ANTONIO	State/Province *	TEXAS	Alternate Phone # - Ext	
County *	BEXAR	Primary Phone # - Ext *	210-555-5555	Alternate E-mail	
Fax		Primary E-mail	GUARDIANS@TXCOURT!		

Business Contact Information

Copy From

This information will be publicly available.

Country *	United States			Apt/Unit/etc.	
Name/Employer *	Xavier's School for the Gifted			Zip *	78232
Address *	123 XAVIER COVE			Alternate Phone # - Ext	
City *	SAN ANTONIO	State/Province *	TEXAS	Alternate E-mail	
County *	BEXAR	Primary Phone # - Ext *	210-555-5555		
Fax		Primary E-mail *	GUARDIANS@TXCOURT!		

Reset

<< Back

Next >>

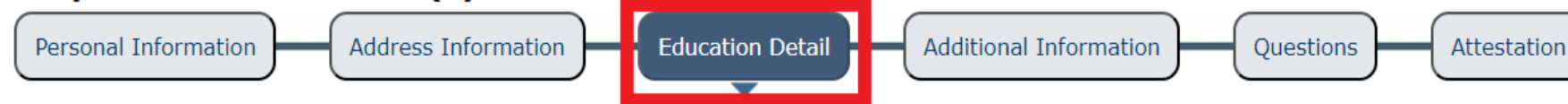
← Click Here

Education Detail tab. Enter your education and employment information on this page. Click Add to enter your information.

Application for New Guardian Certification (First Time Applicant)

Fields marked with asterisk (*) are required.

Requested Certification(s) : CERTIFIED GUARDIAN



<< Back Next >>

Academic Education Detail [Add](#) ← Click Here

You Must Have A High School Diploma Or Ged Equivalent. Your High School or GED school will show under the "University/College Name" column below.
Please Click On Add Link To Enter Academic Education Detail.

Employment Details [Add](#) ← Click Here

To add a new employment detail, click on 'Add' link.

Reset

<< Back Next >> ← Click Here

Academic Education Detail section. Enter your information, then **click Save**.

- **Transcript name**: Enter your name as it appears on your transcript(s).
- **Education Institute Name**: Enter the name of the school you graduated from (i.e., HS or College)
- **Degree Awarded**: Enter Diploma, Bachelors, Masters, etc.
- **City**: The city of the school you graduated from.
- **Major**: Enter your college major.
- **Country**: The country of the school you graduated from.
- **Completed On**: The month and year when you graduated.
- **State**: The state of the school you graduated from.
- **Comments**: (Optional)

Academic Education Detail

The applicants are required to have completed high school or high school equivalency before applying.

Name on Transcript *	<input type="text" value="Logan Wolverine"/>	Education Institute Name *	<input type="text" value="Xavier's School for the Gifted"/>
Degree Awarded *	<input type="text" value="PhD"/>	City *	<input type="text" value="New York"/>
Major	<input type="text" value="Anatomy"/>	Country *	<input type="text" value="United States"/>
Completed On *	<input type="text" value="May"/> <input type="text" value="2020"/>	State *	<input type="text" value="NEW YORK"/>
Comments	<input type="text"/>		

← **Click Here**

Employment Details section. Enter your employment information on this page. Click Add to enter your information.

- **Employer Name:** The name of your current, or last, employer.
- **City:** The city of your place of employment.
- **Employment Type:** Full Time, Part Time, or Substitute.
- **Last Position Held:** Your job title.
- **State:** The state of your place of employment.
- **Average Hours per week:** # of hours worked each week.
- **Start Date:** The month and year you started working with your employer.
- **Currently Employed:** Check this box if you still work for your employer.
- **End Date:** The month and year you ceased working with your employer. *(This field grays out if you checked the Currently Employed box.)*
- **Comments:** (Optional)

Employment Details

Employer Name *	Other	Xavier School for the Gi	City *	San Antonio
Employment Type	Full Time		Country *	United States
Last Position Held	Healthcare Professor		State *	TEXAS
Average Hours per week	40		Start Date *	May 2020
Currently Employed?	<input checked="" type="checkbox"/>		End Date *	
Comments	<input type="text"/>			

Education Detail tab. Review your education and employment information on this page. Click Next.

Application for New Guardian Certification (First Time Applicant)

Fields marked with asterisk (*) are required.

Requested Certification(s) : CERTIFIED GUARDIAN



<< Back Next >>

Academic Education Detail Add

You Must Have A High School Diploma Or Ged Equivalent. Your High School or GED school will show under the "University/College Name" column below. Please Click On Add Link To Enter Academic Education Detail.

University/College Name	Address	Degree Awarded	Major	Completed On
XAVIER'S SCHOOL FOR THE GIFTED	NEW YORK, NY, US	PhD	Anatomy	May, 2020

Employment Details Add

To add a new employment detail, click on 'Add' link.

Employer Name	Employer Location	Last Position Held	Start Date	End Date
XAVIER SCHOOL FOR THE GIFTED	SAN ANTONIO TX, United States	Healthcare Professor	May,2020	Currently Employed

Reset

<< Back Next >> **← Click Here**

Additional Information tab. Skip this page. Click Next.



**Texas Office of Court Administration
Judicial Branch Certification Commission (JBCC)**

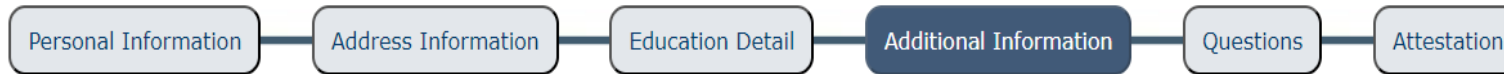


Welcome LOGAN WOLVERINE | Home | Logout

Application for New Guardian Certification (First Time Applicant)

Fields marked with asterisk (*) are required.

Requested Certification(s) : CERTIFIED GUARDIAN



Reset

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Next >>

← Click Here

On the **Questions** tab of the application (as shown below). **Answer all questions on this page, then click “Next”.** **Important Note:** If you are trying to Register a Guardianship, you must **not** continue with this application. Instead, you must follow the instructions highlighted in red (in the screenshot) below.

Requested Certification(s) : CERTIFIED GUARDIAN

Personal Information — Address Information — Education Detail — Additional Information — **Questions** — Attestation

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Questions

#	Question	Response
1	Are you trying to register your guardianship? For example, you are seeking to be guardian to a friend or family member, etc. If no, please continue with your application to be a professionally certified guardian. If yes, you must withdraw this application by going to the View Pending Online Applications section on your profile page and click the "Withdraw" link. Do not pay an application fee. To register your guardianship, you must do the following: * Login to your online profile * Click on the "Click Here" link next to "To switch your login session to a different program for Texas Judicial Branch Certification Commission." * Select "Login as: Guardianship Registration" under Login Options. * Click "New Guardianship Registration" on the "What Do You Want to Do?" menu and follow instructions accordingly from there.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
2	Please provide a brief description of the job duties for each position you listed in the employment section of your application.*	Provide medical assistance to students.
3	Have you ever had a professional license, certification, or registration of any kind which was denied, suspended, or revoked in Texas or any other jurisdiction? If Yes, please provide dates and explanation of circumstances.*	<input type="radio"/> Yes <input checked="" type="radio"/> No
4	Have you ever been relieved of responsibilities as a guardian by a court, employer, or client for actions involving fraud, moral turpitude, misrepresentation, material omission, misappropriation, theft, assault, battery, abuse, neglect, breach of trust, breach of fiduciary duty or conversion? If Yes, please provide dates and explanation of circumstances.*	<input type="radio"/> Yes <input checked="" type="radio"/> No

5 Have you ever been removed as guardian in Texas or any other jurisdiction? If Yes, please provide dates and explanation of circumstances.* Yes No

6 Have you ever been found civilly liable or settled a claim in an action, including but not limited to a surcharge action, involving allegations of fraud, misrepresentation, material omission, misappropriation, theft, assault, battery, abuse, neglect, breach of trust, breach of fiduciary duty or conversion on your part? If Yes, please provide dates and explanation of circumstances.* Yes No

7 For any felony or any misdemeanor offense, have you ever:
(a) been found guilty
(b) entered plea of guilty in return for a grant of deferred adjudication
(c) entered a plea of guilty or no contest (nolo contendere), or
(d) entered a plea of no contest (nolo contendere) in return for a grant of deferred adjudication.* Yes No

8 I am a military service member, spouse, or veteran. (If yes, please indicate which in the field below.) Yes No

*NOTE: If you do not meet the criteria in either of the first two sub questions in this section, you **must** go back and change the Fee Waiver Criteria from "Military Applicant" to "Not Applicable" as you will be required to pay the application for certification fee.**

9 I have completed the Texas Guardianship training module required under section 7.2 (b)(8) of the JBCC Rules and will upload my completion certification to the Additional Supporting Documents portion of this application.* Yes No

Reset

<< Back Next >> **← Click Here**

Attestation tab. Check all boxes. Enter your Name then tab over and enter today's date, then tab over and press **Enter to press the “**Submit Application**” button to submit your application and be taken to the Fee Detail page.**

Application for New Guardian Certification (First Time Applicant)

Fields marked with asterisk (*) are required.

Requested Certification(s) : CERTIFIED GUARDIAN

Personal Information

Address Information

Education Detail

Additional Information

Questions

Attestation

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Attestation

You must check the following:

- In the event of a fee dispute**, I understand and agree that I must submit my written dispute to the JBCC at guardians@txcourts.gov within 90 days of the payment date, along with any supporting documentation. The JBCC will investigate the claim and render a determination regarding the dispute. I further understand that determinations by the JBCC are final.
- As part of the application process, I understand and agree that:
 - My criminal history record information will be obtained by fingerprint search.
 - I must follow the approved procedures for having fingerprints taken by an approved vendor.
 - I must pay the costs of having my fingerprints taken and the fees for the reports.
 - My criminal history record information will be sent directly to the Judicial Branch Certification Commission by the Texas Department of Public Safety.
 - My criminal history record information will include information obtained through the Texas Department of Public Safety and the Federal Bureau of Investigation.
 - I will provide, if requested to do so by the Judicial Branch Certification Commission, additional documents, records and information relating to my criminal history record information.
 - I am responsible for reading the JBCC Rules, adopted by the Supreme Court of Texas and available
- I declare under penalty of perjury that the information provided in this application is true and correct.

Applicant's Name * Logan Wolverine

Date * 06/25/2024

Submit Application

← Click Here

<< Back

Hit the “Pay Now” button to be taken to the payment portal.

Fee Detail

To complete the online application process, you must pay any required fees. If you press 'Submit' and skip payment of fees, your application will not be received by the JBCC until the fees are paid online. You cannot apply online and pay by mail.

Fee Details

Licensing/Certification fee (CERTIFIED GUARDIAN)	\$100.00
Texas.gov Price*	\$102.51

* This service is provided by Texas.gov, the official website of Texas. The price of this service includes funds that support the ongoing operations and enhancements of Texas.gov, which is provided by a third party in partnership with the State.

Do NOT push the “Pay Now” button more than once.
Do not push the go back arrow using your browser. To review or update your application information click on “Edit Application”.
Failure to comply with these instructions may result in multiple charges.

Edit Application

Pay Now

← Click Here

Enter your name and the billing address currently on file with the credit card company of the cardholder. Click **“Next”**.



- 1 Payment Type
- 2 Customer Info
- 3 Payment
- 4 Submit Payment

Payment

Payment Type ✓

Credit/Debit Card

Customer Information

Complete all required fields [*]

Country *

United States ✓

First Name *

Logan ✓

Last Name *

Wolverine ✓

Transaction Summary

Fee(Application for New Guardian Certification (First Time Applicant)) \$102.51

Texas.gov Price ? \$102.51

Need Help?

Please complete the Customer Information Section

Address 2

City *

San Antonio ✓

State *

TX - Texas ✓

ZIP/Postal Code *

78232 ✓

Phone Number *

2105555555 ✓

Email * ?

GUARDIANS@TXCOURTS.GOV ✓

Receipt Email Addresses ?

Transaction Summary

Fee(Application for New Guardian Certification (First Time Applicant)) \$102.51

Texas.gov Price ? \$102.51

Need Help?

Please complete the Customer Information Section

Next >

← Click Here

Payment Information

Enter your name and the billing address currently on file with the credit card company of the cardholder. Click **“Next”**.

Credit/Debit Card

Customer Information ✓ [Edit](#)

Address
Logan Wolverine
123 Xavier Cove
San Antonio, TX 78232

Phone Number
2105555555

Country
United States

Email Address
GUARDIANS@TXCOURTS.GOV

Receipt Email Addresses

Payment Information ✓ [Edit](#)

Credit Card
Visa [Redacted]

Name on Credit Card
Logan Wolverine

Complete all required fields [*]

Credit Card Number * [Redacted] ✓

Credit Card Type
VISA DISCOVER AM EX

Expiration Month *
04 - April ✓

Expiration Year *
[Redacted] ✓

Security Code *
[Redacted]

Name on Credit Card *
Logan Wolverine ✓

Payment Address is the same as Customer Information *

Transaction Summary

Fee(Application for New Guardian Certification (First Time Applicant)) \$102.51

Texas.gov Price \$102.51

Need Help?

Please enter the address currently on file with your credit card company below.

[Next >](#) **← Click Here**

Payment Information

Check the “I’m not a robot” box, follow any instructions that pop up, then click “Submit Payment”.

Credit/Debit Card

Customer Information ✓ [Edit](#)

Address
Logan Wolverine
123 Xavier Cove
San Antonio, TX 78232

Phone Number
2105555555

Country
United States

Email Address
GUARDIANS@TXCOURTS.GOV

Receipt Email Addresses

Payment Information ✓ [Edit](#)

Credit Card
Visa [REDACTED]
Exp. [REDACTED]

Name on Credit Card
Logan Wolverine

United States GUARDIANS@TXCOURTS.GOV

Receipt Email Addresses

Payment Information ✓ [Edit](#)

Credit Card
Visa ****6781
Exp. 04/2028

Name on Credit Card
Logan Wolverine

Verification

✓ I'm not a robot [← Click Here](#)

[Cancel](#) [Submit Payment](#) [← Click Here](#)

Transaction Summary

Fee(Application for New Guardian Certification (First Time Applicant))	\$102.51
Texas.gov Price	\$102.51

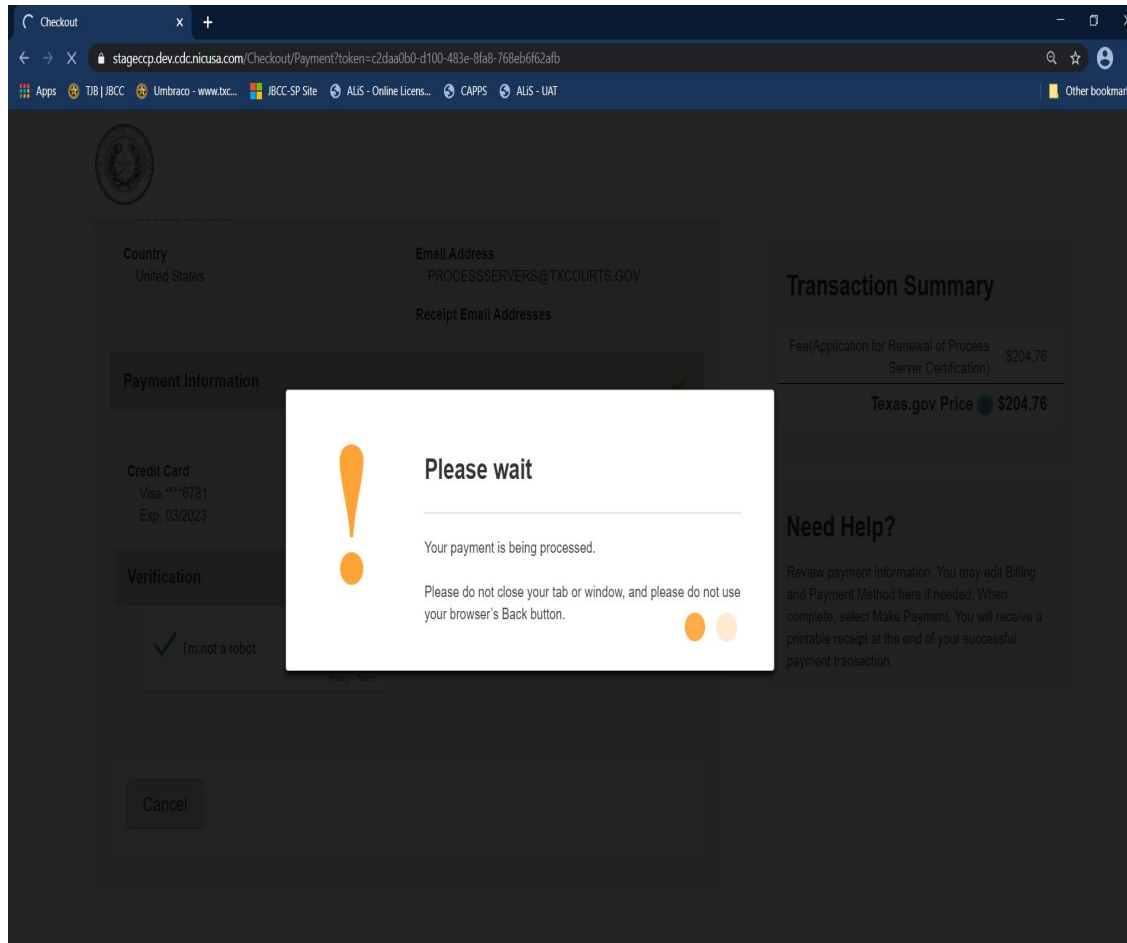
Need Help?

Review payment information. You may edit Billing and Payment Method here if needed. When complete, select Make Payment. You will receive a printable receipt at the end of your successful payment transaction.

You'll see the message below as your payment is being processed.

The screenshot shows a web browser window with the URL `stageccp.dev.cdc.nicusa.com/Checkout/Payment?token=c2daa0b0-d100-483e-8fa8-768eb6f62afb`. The page is a checkout form with several sections: **Country** (United States), **Email Address** (PROCESSSERVERS@TXCOURTS.GOV), **Receipt Email Addresses**, **Payment Information** (Credit Card: Visa ****6781, Exp. 03/2023), and **Verification** (I'm not a robot). A **Transaction Summary** on the right shows a fee of \$204.76 and a **Texas.gov Price** of \$204.76. A **Need Help?** section provides instructions on reviewing payment information. A white modal box with an orange exclamation mark icon is overlaid in the center, containing the text: **Please wait**, **Your payment is being processed.**, and **Please do not close your tab or window, and please do not use your browser's Back button.** A **Cancel** button is visible at the bottom left of the page.

After your payment is processed, you'll be taken to the Confirmation page of your application. From here you should print your payment receipt and application summary for your records, then click **Return to Home**



Confirmation

YOUR APPLICATION HAS BEEN SUBMITTED. YOU WILL RECEIVE AN AUTOMATED EMAIL WHEN YOUR APPLICATION HAS BEEN APPROVED.

Thank you for using our online services. Your **Application for New Guardian Certification (First Time Applicant)** has been submitted. Your online transaction number is **336802**. Use this transaction number for any future communication with us. We will review your application and if we need any additional information; we will contact you.

To View/Print payment receipt: [Click Here](#)

To View/Print application summary: [Click Here](#)

Checklist

Item #	Certification Type	Item	View/Attach	Item Status
1	All	Finger Print Receipt	Documents (0)	Pending
2	All	Mandatory Required Document(s)	N/A	Pending
3	All	Additional Supporting Documents. (Optional)	Documents (0)	N/A

Click Here →

Return to Home

Logout

Click **“View Pending Online Application(s)”** on your home page menu. You’ll be able to see the application you just submitted. **This is how you confirm receipt. This is where you’ll be able to track the application status.** In the **Current Step** column, the status **“Review by State”** will be reflected. The status remain pending until the application is approved. When the application is processed, you’ll be sent an automated email confirmation advising the application has been approved and the application will no longer show up on this page. **Check your inbox (and spam folder) for this correspondence.**

Contact Information

Name: LOGAN WOLVERINE
 123 XAVIER COVE,
 SAN ANTONIO, TX 78232
 Phone #: 210-555-5555
 Email: GUARDIANS@TXCOURTS.GOV

WHAT DO YOU WANT TO DO?

- [View Pending Online Application\(s\)](#) ← **Click Here**
- [Renew](#)
- [Apply for Exam](#)
- [New Guardianship Registration](#)
- [Print Receipt](#)
- [Apply for New Certification](#)
- [General Fee Remittance](#)
- [Pay Invoice\(s\)](#)
- [CE Approval Request](#)
- [Track CE](#)
- [Change Name](#)
- [Change Password](#)
- [Existing Guardianship\(s\)](#)
- [Update Profile](#)

Welcome LOGAN WOLVERINE | [Home](#) | [Logout](#)

Pending / Incomplete Online Application(s)

[Return To Home](#)

Pending / Incomplete Online Application(s)

Application Type	Mode	Transaction #	Date	Current Step	Application Summary	View Details	Action	Application Status
Application for New Guardian Certification (First Time Applicant)	Online	336802	06/25/2024	Review by State	Application Summary	View Details	Withdraw	Received by State

If you want to verify the certificate you uploaded was attached, go to the View Pending Online Application(s) page. Click on the “View Details” link.

Welcome LOGAN WOLVERINE | Home | Logout

Pending / Incomplete Online Application(s)

[Return To Home](#)

Pending / Incomplete Online Application(s)

Application Type	Mode	Transaction #	Date	Current Step	Application Summary	View Details	Action	Application Status
Application for New Guardian Certification (First Time Applicant)	Online	336802	06/25/2024	Review by State	Application Summary	View Details	Withdraw	Review by State

Under the “**Checklist**”, click “**Mandatory Required Document(s)**”. On this page, you can confirm documents uploaded to your application. You must upload your fingerprint receipt, after you’ve completed the fingerprinting process. (FYI: An email with the necessary instructions was sent to you via automated email after you clicked the **Submit Application** button. Check your inbox and spam folder for that email.)

Welcome LOGAN WOLVERINE | [Home](#) | [Logout](#)

Pending Application Details

Application Details

Application Type	Transaction #	Current Step
Application for New Guardian Certification (First Time Applicant)	336802	Review by State

Checklist

Item #	Certification Type	Item	View/Attach	Item Status
1	All	Finger Print Receipt	Documents (0)	Pending
2	All	Mandatory Required Document(s)	N/A	Pending
3	All	Additional Supporting Documents. (Optional)	Documents (0)	N/A

[Back To Pending Application List](#) ← **Click Here**

On this page, click **“Return to Home”**, or click **Logout**.



Welcome LOGAN WOLVERINE | Home | Logout

Pending / Incomplete Online Application(s)

[Return To Home](#) ← **Click Here**

Pending / Incomplete Online Application(s)

Application Type	Mode	Transaction #	Date	Current Step	Application Summary	View Details	Action	Application Status
Application for New Guardian Certification (First Time Applicant)	Online	336802	06/25/2024	Review by State	Application Summary	View Details	Withdraw	Received by State