



# COURT OF APPEALS

## THIRD DISTRICT OF TEXAS

P.O. BOX 12547, AUSTIN, TEXAS 78711-2547  
www.txcourts.gov/3rdcoa.aspx  
(512) 463-1733

### Clerk's Record Status Report / Request for Extension of Time

Appellate Case Number: \_\_\_\_\_

Trial Court Case Number: \_\_\_\_\_

**Please complete the Required section of this form and either the Status Report or Extension Request section.** If the Court grants a request for extension, it will not exceed 30 days in an ordinary or restricted appeal, or 10 days in an accelerated appeal. *See* Tex. R. App. P. 35.3(c).

#### Status Report

I am unable to file the clerk's record by the date such record is due because [check one]:

The appellant has not paid or made arrangements to pay for the record.

The appellant has only made partial payment for the record.

#### Extension Request

The appellant is entitled to appeal without paying for the clerk's record, but due to workload, I have been unable to complete the record.

Appellant has made the required payment or arranged to pay for the clerk's record, but due to workload, I have been unable to complete the record.

Other (specify) \_\_\_\_\_  
\_\_\_\_\_

The clerk's record in the above styled case is/was due \_\_\_\_\_ (current appellate record due date). It is respectfully requested that an extension be granted to \_\_\_\_\_.

#### Required

\_\_\_\_\_ Signature of Clerk\*

\_\_\_\_\_ Printed Name

\_\_\_\_\_ Address

\_\_\_\_\_ City, State, Zip

\_\_\_\_\_ Phone Number

\* You may use /s/ and your name typed, or print and sign the form. Once complete, the form should be emailed as a PDF attachment to [3rdclerksandreporter@txcourts.gov](mailto:3rdclerksandreporter@txcourts.gov).