

JUDICIAL BRANCH CERTIFICATION COMMISSION

Commission Meeting Agenda

(Virtual Meeting Conducted by Zoom)

205 W. 14th Street

Austin, Texas 78701

Friday, August 6, 2021

(10:00 a.m. Until Adjournment)

The Judicial Branch Certification Commission (Commission) will convene as posted to deliberate and take formal action, if necessary, on the following agenda items. Due to the COVID-19 pandemic and social distancing requirements, this will not be an in-person meeting.

The meeting will be held by Zoom and can be viewed by the public on YouTube on the Texas Court Channel at <https://www.youtube.com/user/TexasCourtAdmin>.

Members of the public who wish to make public comment may participate in this meeting by visiting <https://txcourts.zoom.us/j/91375876382>.

Participants will be placed in virtual waiting room until their matter is before the Commission.

- I. Call to Order, Roll Call, and Certification of Quorum
- II. Pledge of Allegiance to United States Flag and Texas Flag
- III. Opening Remarks
 - A. Welcome – Judge Sid Harle, Chairman
 - B. Regulatory Services Division Report – Jeff Rinard, EPRS Director
- IV. Approval of Prior JBCC Meeting Minutes from May 7, 2021
- V. Update on Pending Notices of Violation for Commission Meeting on November 5, 2021
- VI. Advisory Board Complaint Review Committee & Staff Recommendations to Dismiss Complaints

Process Servers Certification

- A. In the Matter of Rayquel Branch, Cause No. 0216
- B. In the Matter of Shanita Fobbs, Cause NO. 0217

Court Reporters Certification

- C. In the Matter Sharon Huck, Cause No. 0231
- D. In the Matter of Autrey Legal Solutions, Cause No. 0269
- E. In the Matter of Autrey Legal Solutions, Cause No. 0273

- VII. Administrative Dismissal of Complaints

Process Servers Certification

- A. In the Matter of Cause No. 0369

Court Reporters Certification

- B. In the Matter of Cause No. 0302
- C. In the Matter of Cause No. 0324
- D. In the Matter of Cause No. 0343

Guardianship Certification

- E. In the Matter of Cause No. 0361

VIII. Request for Reconsideration on Administrative Dismissal of Complaints

Court Reporters Certification

- A. In the Matter of Cause no. 0258

IX. Request for Reconsideration on Denial of Process Server Application for Certification from Applicant Freddie Anastasi

X. Administrative Matters Relating to the JBCC

A. Proposed JBCC Rules Pertaining to Guardianship

- 1. Code of Ethics and Minimum Standards Section 21(c) – Management of Multiple Guardianship Cases
- 2. JBCC Rule 7.2(b) – Requirement for Obtaining Guardian Certification – adding new option for fulfilling educational prerequisite
- 3. Add “Guardianship Program” to Code of Ethics and Minimum Standards

B. 87th Legislative Session Update

- 1. HB 3774 – Court reporter definition expanded to include Apprentice and Provisional Court Reporters
- 2. SB 615 – FBI checks required for out-of-state guardians
- 3. SB 1129 – OCA to establish 24-hour guardianship mediation training course
- 4. HB 79 – Creates associate judges and guardianship specialty courts

C. Update on Court Reporter Reciprocity Outreach

D. Update on JBCC Examinations

E. Proposed Fee Increase for Court Reporter Examinations

F. Update on Guardianship Program and Guardianship Registrations

G. JBCC Meeting Dates

- 1. Next JBCC Meeting – November 5, 2021

XI. Public Comment *Comments will be limited to no more than three minutes*

(Please email public comments with your name and phone number to jbcc@txcourts.gov by 5:00 p.m. on August 5, 2021 with “Public Comment” noted in subject line.)

XII. Closing Remarks

XIII. Adjournment

The Commission may meet in closed session pursuant to Section 7 of the Public Meeting Policy to deliberate upon an agenda item.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids, services or special accommodations are requested to contact Tyees Holcombe at (512) 475-4368 or jbcc@txcourts.gov within five (5) working days prior to the meeting to make appropriate arrangements.