



TEXAS FORENSIC SCIENCE COMMISSION

*Justice Through Science*

---

**FSC LICENSING ADVISORY COMMITTEE**

**MEETING AGENDA**

**June 20, 2018 10:00 AM**

Tom C. Clark Building  
First Floor Conference Room  
205 West 14<sup>th</sup> Street  
Austin, Texas 78701  
(512) 936-0770

**During this meeting, the LAC may consider and take action on the following items. The LAC may take breaks as necessary.**

1. Review and adoption of minutes from April 19, 2018 meeting. (Hilbig)
2. Administrative update (update on licensing exam software, including license application function and publication of licensee data on Commission website). (Garcia/Savage/Koehler)
3. Update on adoption of rules for the Licensing Program. (Hilbig)
4. Report from Cut-rate committee and description of process for establishing pass/fail rate for pilot exam and associated statistics. (Garcia/Hilbig)
5. Update on Exam Evaluation Committee, including recommendations on modification of exam study materials. (Hilbig)
6. Discussion of proposed statistics requirement for examiners applying after January 1, 2019 and development of financially accessible, online statistics course for forensic examiners. (Hilbig/Garcia)
7. Update on distribution of laboratory application for Waiver for Laboratory Support Personnel. (Hilbig/Savage)
8. Discuss progress on setting up workgroups for establishing knowledge-based competency requirements by forensic discipline. (Hilbig)
9. Discuss general examination requirement, including any updates to exam study material, questions, topics, structure and administration, and psychometric testing services. (Hilbig)
10. Report on status of federal examiner licenses. (Garcia)
11. Report on call regarding postmortem toxicology decision. (Heartsill/Garcia)

12. Report on status of appointment expirations for Licensing Advisory Committee members and process for election or reappointment of members. (Garcia/Savage)
13. Update from the Texas Association of Crime Laboratory Directors, including discussion of any comments and feedback related to the published program rules. (Stout)
14. Discuss program budget and breakout of exam fee. (Garcia/Savage)
15. Schedule and location of future meetings.
16. Hear public comment.
17. Adjourn.