

# **TEXAS FORENSIC SCIENCE COMMISSION - AGENDA**

**October 10, 2008 - 9:30 A.M.**

**Wyndham Hotel DFW Airport North – Wright Room  
4441 Hwy 114, Irving, Texas 75063  
Telephone (972) 929-8181**

**During this meeting, the Commission may consider and take action on the following items:**

**9:30 A.M. – OPENING COMMENTS (Bassett)**

**APPROVAL OF MINUTES FROM AUGUST MEETING**

**OFFICE UPDATE (Tomlin)**

Website status/hit report  
Server purchase  
Website/Server Maintenance  
Online portal access  
Office Correspondence/Complaint Form letters sent  
Commission laptop purchase

**DISSEMINATION OF INFORMATION ABOUT TFSC (Levy, Tomlin)**

Texas Bar Journal  
Report on contacting publications

**BUDGETING (Davidson, Tomlin)**

2010-2011 Proposed budget breakdown  
2008-2009 detailed accounting/report

**LEGISLATIVE BUDGETING (Bassett)**

Contact with Legislative Budgeting Board  
Contact with Senator Whitmire's office

**PUBLIC INFORMATION ACT/OPEN MEETINGS ACT (Bassett)**

Open Records/Open Meetings Act discussion  
Comments from AG's office representative  
Report on meeting with Amanda Crawford/AG's Office

**PUBLIC COMMENT PERIOD**

**NOON – LUNCH (Provided)**

**INFORMATION REGARDING PROCESS OF HIRING EXPERT THROUGH SAM HOUSTON STATE (Kerrigan, Davidson, Tomlin)**

Discussion of SHSU purchasing department handouts

**FURTHER CONSIDERATION OF POTENTIALLY AVAILABLE EXPERTS SUBMITTED BY COMMISSION MEMBERS (Eisenberg, Natarajan)**

Willis/Willingham (Natarajan)  
Moon (Eisenberg)

**WILLIS/WILLINGHAM INVESTIGATION**

Review and approval of letter to potential fire expert  
Review and approval of letter to Texas Fire Marshall's Office  
Scope and qualifications of expert to be posted

**REVIEW OF COMPLAINT FORMS RECEIVED/DECISIONS TO DENY OR REVIEW**

Dedra Wilson  
Robert J. Seitz  
Information from Ed Smith

**REVIEW OF AGENDA ITEMS/ASSIGNMENTS TO BE COMPLETED BEFORE NEXT MEETING**

**SCHEDULE/LOCATION FOR FUTURE MEETINGS & AGENDA FOR FUTURE MEETINGS**

**CLOSING DISCUSSION/QUESTIONS/COMMENTS – ADJOURN**