



## TEXAS FORENSIC SCIENCE COMMISSION

*Justice Through Science*

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### **FSC LICENSING ADVISORY COMMITTEE**

#### **MEETING AGENDA**

**May 2, 2019 10:00 AM**

Office of Court Administration  
Tom C. Clark Building  
1<sup>st</sup> Floor Conference Room  
205 West 14<sup>th</sup> Street  
Austin, Texas 78701

**During this meeting, the LAC may consider and take action on the following items. The LAC may take breaks as necessary.**

1. Review and adoption of minutes from February 14, 2019 meeting. (Hilbig)
2. Administrative update, including number of licenses issued, progress on changes to application platform, implementation of continuing forensic education reporting function in TopClass, and revisions to website to provide information on the exam, qualifications for a license and procedures for applying. (Savage/Garcia/Soward)
3. Discussion of proposed statistics requirement for examiners applying after January 1, 2019, including timeline for availability of the online course and discussion of syllabus from Dr. Spiegelman. Review of any outstanding statistics course evaluation requests. Update on publication of statistics course evaluation guidance document. (Hilbig)
4. Discussion and recommendations regarding Waiver Applications for Laboratory Support Personnel. (Hilbig)
5. Discussion and recommendations regarding criminal history results. (Hilbig)
6. Discussion of any outstanding State Office of Administrative Hearing requests, including discussion of Agreed Order in the Committee's recommended denial of a candidate's license for recent criminal history. (Savage)
7. Discussion and evaluation of any outstanding conduct reports from licensing applications and update on outstanding conduct inquiry requested at the Committee's 2/14/19 meeting. (Hilbig).
8. Discussion and evaluation of outstanding technical reviewer license applications. (Hilbig)

9. Discussion and evaluation of any outstanding blanket license applications, including discussion and update from March 26, 2019 blanket rule task group meeting. (Hilbig)
10. Discussion and evaluation on any temporary license application requests. (Hilbig)
11. Discussion and evaluation of outstanding fourth exam requests. (Hilbig)
12. Update on Exam Evaluation Committee progress. (Hilbig)
13. Discuss cross-discipline issue where laboratory categorizes a particular sub-discipline in a different forensic discipline than the Commission's rules do and proposed solution for same (simple designation on the licensee's license). (Savage)
14. Review published licensing rules, including:
  - i. Rule expanding pre-Jan 1 exemption to include forensic disciplines later subject to accreditation requirements (*e.g.*, bloodstain pattern analysis);
  - ii. Rule allowing university students to take forensic analyst and/or technician exam and revisions to rule for provisional licenses and fourth exam requests;
  - iii. Rule regarding Presiding Officer or Designee authority on criminal history reviews/denials; and
  - iv. Rule revision to technical reviewers license. (Savage)
15. Review outstanding draft licensing rules and proposed rule concepts for approval, including:
  - i. Continuing forensic education rule updates, including number of discipline-specific training hours required for multiple disciplines, roll-over of hours from previous license cycle and clarification of credit for "date-delivered";
  - ii. Rule regarding authority to deny for conduct on initial application; and
  - iii. Revisions to rules post-January 1 requirements. (Savage)
16. Update from Mandatory Legal and Ethics Training Development group. (Hines/Ashworth/Hilbig/Koehler)
17. Review licensing advisory board appointments and terms; discuss soliciting applications from TACLD. (Garcia/Savage)
18. Review any specific coursework and minimum education requirement transcript review requests. (Hilbig/Koehler)
19. Discuss licensing requirements for crime scene reconstruction, including bloodstain pattern analysis. (Hilbig)
20. Update from the Texas Association of Crime Laboratory Directors. (Stout)
21. Schedule and location of future meetings.

22. Hear public comment.

23. Adjourn.