# PO– Comments and Attachments

1. PO Header Comments apply to the entire PO.
2. PO Line Comments apply to individual lines.
3. Attachments are connected via comments pages.
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10. When a PO Header comment exists, the Add Comments link changes to.
 
11. PO Line comments are entered just like PO Header comments, just in a different place.

12. When a PO Line comment exists, the button indicates so by changing.
From this:  To this: 
13. Documents can be attached to PO Line Comments just like PO Header comments.
14. Note: when a Requisition line or lines are pulled into a PO, comments may already exist. The purchaser has full access to make any changes to those comments.