 General Ledger ChartFields & Definitions

This chart lists the ChartFields that are available for use when entering Requisitions, Purchase Orders, Vouchers and accounting journal entries into CAPPS. The Yellow fields are actively being used by all Courts of Appeals and judicial agencies. Purple Fields are only being used by one or two agencies. White fields are NOT currently being used.

| CAPPS ChartField | USAS Value | **Definition** |
| --- | --- | --- |
| Account | Comptroller GL account or Object  | Balance sheet account or operating account (object) for eachFinancial transaction. |
| Fund | D23 Agency Fund | Agencies use the USAS D23 Agency Fund level (Agency Defined) which rolls up to the D22 Appropriated Fund (CPA Controlled) and the D24 GAAP Fund (CPA Controlled) for financial reporting. |
| Class Field | PCA | The Class ChartField represents the PCA (Program Cost Account). The PCA infers the Appropriation for accounting transactions in USAS.  |
| Budget Reference | Appropriation Year | Equivalent to the Appropriation Year for budgetary control. |
| Department | Organization Code via USAS Index (USAS optional) | Agy 201 – Supreme Court and Agy 243 have multiple departments, but Department is not being used on transactions. |
| Program Code | No USAS relationship | Not being used. |
| Product | No USAS relationship | Not being used. |
| PC Business Unit | No USAS relationship | Not being used. |
| Project  | Project Number (USAS optional) | Only being used by Agy 201 – Supreme Court to track what is spent on CIP (Court Improvement Program) |
| Activity | Project Phase (USAS optional) | Not being used. |
| Source Type | No USAS relationship | Not being used. |
| Category | No USAS relationship | Not being used. |
| Subcategory | No USAS relationship | Not being used. |
| ChartField 1 | No USAS relationship | Used by Agy 242 – State Commission on Judicial Conduct to identify how much is spent on Formal AppealsUsed by Agy 243 – State Law Library to identify how much is spent on Capitalized books |
| ChartField 2 | No USAS relationship | Not being used. |
| ChartField 3 | No USAS relationship | Not being used. |
| Operating Unit | No USAS relationship | Not being used. |